



**SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT 522**

**BOARD POLICY**

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<b>TITLE:</b>	<b>Board Development</b>
<b>CODE:</b>	<b>2014</b>
<b>DATE ADOPTED:</b>	<b>March 20, 1991</b>
<b>DATE REVIEWED:</b>	<b>July 1991; Sept 2016; April 2020</b>
<b>DATE AMENDED:</b>	<b>August 1991; Sept 2016; May 2020</b>

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Board members can participate in educational activities which enhance their ability to govern effectively as community college trustees, their ability to articulate college services to the community, and their ability to communicate the education needs of the community to the college. To support this effort, the college shall maintain membership in trustee organizations which provide formal in-service training opportunities for board members. Reasonable expenses for attending these meetings shall be paid by the college. The Board of Trustees adopts these standards for reimbursement of travel expenses:

1. Board members shall be reimbursed for all in-state meetings.
2. Board members shall be reimbursed for attending an out-of-state function with prior Board approval.
3. All trips required while a voting member of a state or national organization will be reimbursed.
4. The Board reserves the right to restrict reimbursement to individual Board members by reimbursing only reasonable expenses.

Institutional membership in trustee organizations, the assignment of delegates to these organizations, and trustee participation in in-service training activities shall be discussed annually, or any other time deemed necessary by any trustee or the President of the college.

According to Public Act 99-0692 & 99-0695, community college trustees must receive four hours of professional development leadership training in specific legal and other subject areas during the 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> years of their terms. [The Illinois Community College Trustees Association (ICCTA) offers an easily accessible leadership training course that will help satisfy this requirement].

1. The training requirements do not apply to student trustees.
2. Each community college district shall maintain on its website a listing of all Board members who have successfully completed the training.
3. Each trustee shall certify completion of the training to the Secretary of the Board.
4. If a Board member does not complete the training program as required, the Secretary of the Board shall send notice to all Board members and the President of that fact.